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Friday 17 July 2020

Dear parents and carers,

Re: Commencement of remote learning and continuation of onsite learning from 20 July 2020

As you would be aware, the Victorian Government has made some significant announcements in relation to arrangements for schools in Victoria for Term 3.

Based on advice from the Victorian Chief Health Officer, Victorian Government schools in metropolitan Melbourne and Mitchell Shire has had specific arrangements in place for Week 1 of Term 3 as outlined below. Schools will then move to remote and flexible learning for students in Prep to Year 10 from the start of Week 2.

These changes to arrangements for schools will impact Kurunjang Secondary College.

It is very important to note that the advice from the Victorian Chief Health Officer is that schools can continue to operate. The Victorian Chief Health Officer has also provided advice about the health measures that should be taken by staff and students, and we will be following these.

The purpose of these changed arrangements is to reduce the number of these students – and their parents and guardians – moving across metropolitan Melbourne and Mitchell Shire in order to reduce the spread of coronavirus (COVID-19).

It is, however, also important that face-to-face teaching be maintained for some students. This includes students in Years 11 and 12 (and Year 10 students who have VCE studies or VCAL strands in their learning program) because of the importance of enabling all students to continue or complete their senior secondary certificate, either VCE or VCAL.

To provide further assurance, our school, along with all other government schools in metropolitan Melbourne and Mitchell Shire, will be conducting temperature checks of all students at the start of the day. If your child does have a temperature, you will be asked to collect them from school.

The new arrangements are set out in detail below.

We will provide an on-site supervision program for students who need it during this week. This program is available for students where parents/carers cannot work from home and no other arrangements can be made and for vulnerable students.

These same arrangements will be in place across schools in metropolitan Melbourne and Mitchell Shire.

From Monday 20 July, our school will be moving to remote and flexible learning. This will be for all students apart from the following:

- Years 11 and 12 students and Year 10 students for their VCE or VCAL programs
- students enrolled in specialist schools

The following students are able to attend school for on-site supervision, but will also undertake the remote learning program:

- children of parents/carers who cannot make suitable arrangements to supervise children at home, including children of teachers in government schools who are required to return to work on-site
- vulnerable students
- students with disabilities who choose to attend on site.

We will follow similar arrangements to those we put in place for remote and flexible learning in Term 2. To assist our planning, if you need this program, please complete the [attached form](#) and return it to us as soon as possible.

The Department has a range of options for you to continue to support your students in their learning, available at the *Learning from Home* website education.vic.gov.au/homelearning.

The latest information about coronavirus (COVID-19) and schools is on the Department of Education and Training website: education.vic.gov.au/coronavirus

The Victorian Chief Health Officer has confirmed that the use of face masks or coverings by adults or children is not recommended in schools at this time. As has always been the case, students who wish to wear face masks in school and in going to and from school may do so.

Temperature checks have been introduced in Term 3 for all students onsite. Students will be temperature checked as they come into school in the morning. School gates will open both at the front and the back of the school from 8:30am till 9:00am. After this time, all students will only be able to enter the college through the main administration entrance as we normally do.

Let me reiterate that this same approach is being taken by all government schools in Victoria.

Once again, I want to emphasise to you the following that if your child is ill or is feeling unwell, they must not attend school. They must remain home and seek medical advice. If a child is unwell and is at school you will be contacted to come and collect them.

I also ask that we continue with the processes that we have in place. They are:

- The College bell times will change for all students, with the new times also reflected on Compass for students undertaking remote and flexible learning. The new structure has been put in place to temporarily remove home group and enable a 3pm dismissal. School will still start at 9am as normal.

Sessions	Times
Period 1	9:00am to 10:00am
Period 2	10:00am to 11:00am
Recess	11:00am to 11:20am
Period 3	11:20am to 12:20pm
Period 4	12:20pm to 1:20pm
Lunch	1:20pm to 2:00pm
Period 5	2:00pm to 3:00pm

Breakfast Club program will continue to operate with adjusted start times reflecting the adjusted school gate and bell times.

- Students who have a temperature of 37.5 degrees and above will be sent home. I ask for your full assistance and support if needed.
- We ask that families 'drop off and move on' in the morning and if you are picking up you remain in your car and your children come to you.
- Students will also be asked to line up for their classes in specific areas at the beginning of each lesson and will then escorted to class in single file.
- Restrictions on access to the school site for anyone other than immediate school staff and students will apply. We ask that students enter and leave the college from the nearest gate to their residence.
- The way we conduct parent-teacher meetings and interviews will change. That means parents and carers must ring or email the school to arrange a tele-meeting to discuss issues and concerns.
- The way you contact the college will change as well. We ask all families to ring the college first to arrange for coming onsite to make payments, deliver or collect paperwork.
- We ask families to make suitable arrangements for snacks and lunches prior to sending children to school. We will be unable to collect and distribute food items on a casual basis.
- All students have been inducted on their first day back at school on the expectation around social distancing at school. We expect all members of the school community to abide by these expectations and I ask for your support in emphasising the importance.
- Students learning on-site can bring their electronic devices to school each day to support their learning. Arrangements are already in place this week to allow for this to occur. I remind all families that the school loaned devices will continue to be the property of the college.
- All students should undertake regular hand hygiene, particularly on arrival at school, before and after eating, after blowing their nose, coughing, sneezing or using the toilet.
- Where soap and water are not readily available, hand sanitiser will be provided in every occupied room.
- If students are sharing school equipment, all students must undertake hand hygiene before and after class. Where soap and water are not readily available, hand sanitiser will be made available.
- Students must bring their own writing materials/calculator etc. to school for use in class.
- Students should bring their own water bottle. Bubble taps will not be available for use but taps for refilling during the day will. The sharing of food and drink bottles will not be permitted.
- Extended and increased cleaning arrangements have been introduced and will continue. This involves progressive cleaning throughout the day to ensure that risks of transmission are reduced.

And, finally, a reminder that if you, your child, or a family member develops symptoms of a fever, chills or sweats, cough, sore throat, shortness of breath, runny nose, loss of smell or taste, you should get tested at a coronavirus (COVID-19) testing facility and stay home. This is vitally important to keeping our school community safe. If you would like health information from the Department of Health and Human Services, you can visit dhhs.vic.gov.au/coronavirus

I will continue to communicate with you as soon as we receive further information. If you have any questions please feel free to contact the College on 9743 9211 or email kurunjang.sc@education.vic.gov.au.

Yours sincerely,



John Mitsinikos

College Principal