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Friday 12 June 2020

Dear parents and carers,

### Re Update to changes for student return to onsite learning

I am writing to provide an update to the important changes to our school operations for our students return to onsite learning.

To support the health and wellbeing of all our students and staff, as well as the teaching and learning program of the college, our school reflects and adjusts our processes as necessary.

Consequently, we will be implementing the following further changes for the rest of term. We do plan to review these arrangements in the last week of term in readiness for Term 3.

Further changes are:

1. In the last 2 weeks of term we will be dismissing Years 7-10 classes 5 minutes earlier at the end of the day on a roster.
  - For all of next week, 15-19 June, our Years 7 and 9 students' school day will finish at 3:05pm. The rest of the school will finish at 3:10pm as usual.
  - On Monday till Thursday on the last week of term, 22-25 June, our Years 8 and 10 students' school day will finish at 3:05pm. The rest of the school will finish at 3:10pm as usual.
  - On the last day of term, Friday 26 June 2020, we will dismiss school early as we normally do. Our Years 8 and 10 students' school day will finish at 2:05pm. The rest of the school will finish at 2:10pm.
2. To maintain the teaching and learning program of your students we will not be allowing students to leave school early as a consequence of rearranged dismissal times of other schools.

I also want to take this opportunity to re-emphasize the following with families as our request is not being followed by all:

- The way you contact the college will have to change as well. We ask all families to ring the college first to arrange for coming onsite to make payments, deliver or collect paperwork.
- We also ask families to make suitable arrangements for snacks and lunches prior to sending children to school. We will be unable to collect and distribute food items on a casual basis.

Thank you once again for your understanding and your continued support during this period.

Yours sincerely,

John Mitsinikos

College Principal